


Bridges Charter School 	Board Policy- Independent Study –Master Agreement		
Policy Number: <p style="text-align: center;">AR 6158</p>	Adopted: <p style="text-align: center;">12-03-18</p>	Revised: <p style="text-align: center;">11/08/21 09/16/2022</p>	Replaced: <p style="text-align: center;">08-16-21</p>

BRIDGES CHARTER SCHOOL
Master Agreement for Independent Study

Student Name:	Agreement Duration:
Student Number:	Beginning Date:
DOB:	End Date:
Address:	Grade Level:
Phone:	Program Placement:

1) The manner, time, frequency, and place for submitting a pupil’s assignments, for reporting the pupil’s academic progress, and for communicating with a pupil’s parent or guardian regarding a pupil’s academic progress:

- a. **Manner of Reporting:** One-on-one in-person Small group in person One-on-one virtual Small group virtual E-mail Fax.
- b. **Time:** At least once every twenty (20) school days.
- c. **Frequency:** At least every twenty (20) school days.
- d. **Place:** In person or via internet communication

Objectives: The pupil shall engage in content selected by the pupil’s parent/guardian, co-educator, which is aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.

2) Method of Study: Specific methods of study will be designated on the Learning Log incorporated herein. Examples of methods of study for the student will include but are not limited to:

Independent Reading, Textbook Activities, Problem Solving, Study Projects, Drill & Practice, Experiential Learning, Computerized Curriculum, Web/Internet Research, Library Research, Field Trips, Enrichment Courses
 Other _____.

- 3) **Method of Evaluation:** Specific methods of evaluation will be designated on the Learning Log incorporated herein. Examples of acceptable methods of evaluation include but are not limited to: Teacher-made Tests Parent Assessments Student Conferences Progress/Report Cards Chapter/Unit Tests Work Samples Observations Portfolios State Standards Testing Learning Journals Presentations Quizzes Labs Finals Other_____.
- 4) **Resources:** As requested by the pupil's parent/guardian, co-educator, The Charter School will provide appropriate instructional materials and personnel to enable the student to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and Chromebooks adequate to participate in the educational program and complete assigned work.
- 5) **Board Policies Pursuant to Education Code Section 51747(a) and (b):**
- a. For pupils in all grade levels and programs offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be twenty (20) school days.
 - b. Students engaging in independent study must be residents of Ventura County or an adjacent county and must be made available on site for state standardized testing during the months of April and May. If a family declines participation, students must be made available on site during April and May to complete an alternative assessment.
 - c. The Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - i. When any pupil fails to complete three (3) assignments during any period of twenty (20) school days.
 - ii. In the event Student's educational progress falls below satisfactory levels as determined by the Charter School's Independent Study Policy, BP 6158. which considers ALL of the following indicators:
 1. The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 2. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 3. Learning required concepts, as determined by the supervising teacher.

4. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

6) Statement of the Course Credits or Other Measures of Academic Achievement to be Earned by the Pupil Upon Completion

Courses	Credits or Other Measures of Academic Achievement

- 7) **Statement of Academic and Other Supports for Special Populations:** The Charter School shall utilize its student information system, and referrals through the SST process to identify special populations of students. We will utilize common assessments such as iReady, NWEA Map, and CAASPP interim assessments to identify academic needs. Further, Bridges will address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities Education Act (“IDEA”) and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil’s individualized education program (“IEP”). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.
- 8) **Pupil-Parent-Educator Conference:** Before signing this written agreement, the parent or guardian of a pupil may request that the Charter School conduct a telephone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.
- 9) **Voluntary Statement:** It is understood that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

9) Signatures and Dates:

I have read and I understand the terms of this agreement, and agree to all provisions set forth.

Title	Signature	Date
Pupil		
Parent/Guardian/Caregiver (if pupil is under the age of 18)		
Supervising Teacher		
Other Person Who Has Direct Responsibility for Providing Assistance to the Pupil:		
Other Person Who Has Direct Responsibility for Providing Assistance to the Pupil:		
Other Person Who Has Direct Responsibility for Providing Assistance to the Pupil:		

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.