

Bridges Charter School Guidelines for: Field Trips and Volunteering

**** In order to volunteer in any capacity you must submit proof of COVID-19 vaccination.**

*****A special allowance will be made for parents wishing to drive their own child only and attend a field trip. You may submit a negative COVID test up to 72 hours in advance and attend an off campus field trip. Parents will be expected to adhere to all mask mandates in place.**

If you are...	You must have...		
Choose one option below:	Fingerprints	TB Test or Waiver	Driver Forms
Not a regularly scheduled volunteer (volunteers less than 1 hour/month)			
<ul style="list-style-type: none"> Comes for special events/celebrations only i.e. Harvest Festival, Author Celebration, Class Party 	No – Must login with Lobby Guard and have a visitor badge	no	n/a
A regularly scheduled volunteer (volunteers more than 1 hour/month i.e. weekly time slot)			
<ul style="list-style-type: none"> Working with students in the classroom i.e. assisting teacher with "in class" lessons 	No – Must login with Lobby Guard and have a visitor badge	yes	n/a
<ul style="list-style-type: none"> Working with students outside of the classroom under the direction and sight of the teacher i.e. pulling students to the outdoor classroom 	No – Must login with Lobby Guard and have a visitor badge	yes	n/a
Field Trips by Car (Less than 45 miles away from school) – All car field trips must begin and end at the school, parents cannot drive other parents and/or students without being an approved chaperone/driver.			
<ul style="list-style-type: none"> Driving a group of students in your personal car to/from field trip 	Yes Must also check in with Lobby Guard and have a visitor badge	yes	Yes including proof of insurance and driving record. DMV Registration
<ul style="list-style-type: none"> Riding with another driver as a chaperone but not driving 	No – Must login with Lobby Guard and have a visitor badge	yes	n/a
<ul style="list-style-type: none"> Driving only your child to/from field trip and not driving other students and parents, can't be a chaperone 	No – Must login with Lobby Guard and have a visitor badge	no	Yes including proof of insurance (state minimum) and driving record. Driving Record from the DMV. DMV Registration
Bus Field Trips (45 or more miles away from school) – Only cleared chaperones may ride on the bus with the class and all students attending the trip must ride on the bus.			
<ul style="list-style-type: none"> Taking the bus as a chaperone with the class 	No – Must login with Lobby Guard and have a visitor badge	yes	n/a
<ul style="list-style-type: none"> Following the bus in your own car /carpooling with other parents and/or approved siblings /meeting the bus at the location (may not take any students including your own) 	No – Must login with Lobby Guard and have a visitor badge	no	no
Chaperoning Bus or Car Field Trips			
<ul style="list-style-type: none"> Chaperoning a field trip staying in a large group entire trip with classroom teacher i.e. movies, show, etc. 	No – Must login with Lobby Guard and have a visitor badge	yes	n/a
<ul style="list-style-type: none"> Chaperoning on a field trip and alone with small groups/individuals i.e. small groups travel around and meet back at the end i.e. zoo, park etc. 	No – Must login with Lobby Guard and have a visitor badge	yes	n/a