


<p><b>Bridges Charter School</b></p> 	<p>Board Policy-</p> <p><b>Transportation for Volunteer and Employee Drivers</b></p>	
<p>Policy Number:</p> <p><b>BP 3541.1</b></p>	<p>Adopted:</p> <p><b>10/15/18</b></p>	<p>Revised:</p>

## **BRIDGES CHARTER SCHOOL**

### Student Transportation Eligibility Policy

*The safe operation of motor vehicles is one of the highest priorities at BRIDGES CHARTER SCHOOL. For this reason, we have developed the following policy.*

*Though it is not the intent of BRIDGES CHARTER to invade privacy of employees or volunteers, it is necessary to establish a basis for determining safe operating standards for drivers. The following shall apply to all persons operating their own vehicles to transport students for any reason:*

#### **I. Employees or Volunteers**

1. Employees and Volunteers are responsible for providing their own Motor Vehicle Records to the BRIDGES CHARTER SCHOOL.
2. Employee or volunteer must have a valid driver's license at all times when operating their own personal vehicle when used for student transportation  
.or school business
3. Employees or volunteers that accumulate 2 or more at-fault driving accidents during the course of 12 months, or a combination of 3 or more excessive moving violations or at-fault driving accidents in a 12 month period may be deemed ineligible and/or have their Charter school driving privileges revoked.
4. Employees or volunteers convicted of Major Citations\* may not be permitted to transport students for Charter school Business/Trips.
5. Seatbelts are an essential element of our driver safety policy/procedures. To emphasize seatbelt awareness, two (2) seatbelt violations will equate to one (1) moving violation.
6. If the review of Motor Vehicle Record reveals major Citations\* for failure to appear, or at-fault accident, management shall review and determine if the employee or volunteer should be permitted to continue to transport students

7. For employees or volunteers who drive their personal vehicles for student transportation or charter school business purposes, BRIDGES CHARTER SCHOOL requires that the employee or volunteer carry insurance amounts and coverage:

*Automobile Liability - \$100,000 per person; \$300,000 per occurrence  
Property Damage - \$50,000 per occurrence*

*For a volunteer driving their own child only:*

*Automobile Liability - \$50,000 per person; \$100,000 per occurrence  
Property Damage - \$50,000 per occurrence*

*In the event of an accident, the employee's or volunteer's insurance coverage acts as the primary insurance coverage for damages. Evidence of this insurance as well as a copy of the employee's or volunteer's current motor vehicle report (MVR) must be kept on file and updated upon insurance and license renewals.*

*For the purpose of this policy, Major Citations includes but is not limited to:*

- Driving Under the Influence of Drugs or Alcohol
- Failure to Stop for an Accident
- Homicide, manslaughter or assault arising out of the operation of a motor vehicle
- Driving with a Revoked or Suspended License
- Possession of an Opened Container of Alcohol in a Vehicle
- Speed Contest
- Drag or Highway Racing
- Attempting to Elude a Police Officer
- Hit and Run
- Reckless Driving

***I HAVE READ AND UNDERSTAND THE DRIVER POLICY AND AGREE TO ITS TERMS.***

Sign

Date

\_\_\_\_\_  
Employee or Volunteer

Complete

State

\_\_\_\_\_  
Driver's License #

Sign

Date

\_\_\_\_\_  
Supervisor