

Date:

## 2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Bridges Charter School

Number of schools:

1

Enrollment:

386

Superintendent (or equivalent) Name:

Dr. Kelly Simon

Address:

1335 Calle Bouganvilla

Phone Number:

805-492-3569

City

Thousand Oaks

Email:

kelly.simon@bridgescharter.org

Date of proposed reopening:

November 30, 2020

County:

Ventura

Current Tier:

Purple

*(please indicate Purple, Red, Orange or Yellow)*

Type of LEA:

Public Charter School

Grade Level (check all that apply)

|   |   |   |   |   |
|---|---|---|---|---|
| <input type="checkbox"/> TK                         | <input checked="" type="checkbox"/> 2 <sup>nd</sup> | <input checked="" type="checkbox"/> 5 <sup>th</sup> | <input checked="" type="checkbox"/> 8 <sup>th</sup> | <input type="checkbox"/> 11 <sup>th</sup> |
| <input checked="" type="checkbox"/> K               | <input checked="" type="checkbox"/> 3 <sup>rd</sup> | <input checked="" type="checkbox"/> 6 <sup>th</sup> | <input type="checkbox"/> 9 <sup>th</sup>            | <input type="checkbox"/> 12 <sup>th</sup> |
| <input checked="" type="checkbox"/> 1 <sup>st</sup> | <input checked="" type="checkbox"/> 4 <sup>th</sup> | <input checked="" type="checkbox"/> 7 <sup>th</sup> | <input type="checkbox"/> 10 <sup>t</sup>            |   |

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is [K12csp@cdph.ca.gov](mailto:K12csp@cdph.ca.gov)

**LEAs or equivalent in Counties with a case rate  $\geq 25/100,000$  individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.**

## **For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:**

X I, Kelly Simon, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Maximum 19, Minimum 2, PE Maximum 19; See Bridges Charter School's Re-Opening Plan for more detail.

If you have departmentalized classes, how will you organize staff and students in stable groups?

Students will be in cohorts of no more than 18 and will have no more than 2 periods on site per day. Teachers will have exposure to two cohorts on site per day.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Electives are taught virtually.

X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Foot traffic in high traffic hallways moves in one direction with arrows indicating flow of traffic. Dots are placed 6 feet apart in hallways to signify appropriate physical distance.

X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be and enforced for staff and students.satisfied

All students and staff are required to wear clean masks that fully cover the mouth and nose except when eating or alone in an office/room.

X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

We engage in active and passive screening of all students and staff on campus. Students who exhibit signs of illness consistent with COVID are sent to the health station where they are isolated from other students and

staff. Staff exhibiting two or more low risk symptoms or one high risk symptom cannot come to campus unless they have a doctor's note or show evidence of a negative COVID test.

X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

If there is a positive COVID case, we work directly with nurse liasons at VCPH to identify and communicate with close contacts.

X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Single desks are arranged 6 feet apart in classrooms. Hallways are marked with painted dots or hearts signifying 6 feet of physical distance.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum:  feet

Minimum  feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

We discuss safety protocols regularly in staff meetings, we share this information in our parent meetings and in weekly Director's notes, and all staff participated in mandated training on preventing the spread of COVID 19.

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

All staff are tested every two months.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

We have no asymptomatic testing at this time.

**Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

**Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

**Consultation:** (For schools not previously open) Please confirm consultation with the following groups

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

*If no labor organization represents staff at the school, please describe the process for consultation with school staff:*

Staff has been consulted with regularly and has provided ongoing input on re-opening on school decisions during weekly staff meetings. Further, before re-opening, we gathered written feedback from teachers and staff and solicited information through surveys.

### **For Local Educational Agencies (LEAs or equivalent) in PURPLE:**

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Ventura. County has certified and approved the CRP on this date: 08/08/2020. If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

#### **Additional Resources:**

[Guidance on Schools](#)

[Safe Schools for All Hub](#)