



Outdoor classroom at Bridges Charter School

Bridges Charter School (Thousand Oaks, CA)

Formal invitation to apply for the position:

Director

Momni Cafe, LLC - Charters, Coaching, Consulting
PO Box 1852 West 11th St., Suite #470
Tracy, CA 95376
"The Key to Your Future"



K-8, CORE Middle
School, Homeschool
Hybrid Program

1335 Calle Bouganvilla
Thousand Oaks, CA 91360

***“Whole Child,
Whole Family,
Whole Community”***

Mission

Our mission is to educate the whole child using a combination of innovative curriculum and instruction along with social/emotional education embedded in the program. Students will be enabled to reach their innate intellectual, creative, and leadership potential through our commitment to nourish curiosity, compassion, independence, resourcefulness, and respect for diversity.

About Us

Bridges Charter School is a single site charter school serving students in grades Kindergarten through 8th grade. Bridges operates within the geographic boundaries of the Conejo Valley Unified School District and is authorized by the Ventura County Office of Education. The school is located in a suburban neighborhood of single family homes, apartments and small businesses. Bridges draws families from surrounding areas both within and outside of Ventura County.

The enrollment at Bridges currently totals just over 400 students, with 50 of those students participating in the homeschool hybrid program. Student population is 17% Hispanic, 1.5% African American, 77% white, 1.7% Asian and 4% other ethnicities. Approximately 17% are socio-economically disadvantaged and qualify for free or reduced lunch, and 3.7% are ELL.

Bridges epitomizes the "village" concept. Parents are drawn to Bridges because of the active, involved and passionate "whole child, whole family, whole community" environment. Everyone cares for and is respected by each other. The focus is on educating the "whole child" and is delivered by outstanding teachers and innovative teaching practices focused on 21st century learning, project based instruction, experiential learning and high academic standards. Parents are considered partners in their child's education, both philosophically and through expectations of parent volunteerism on campus and in classrooms.

The City of Thousand Oaks is a premiere community recognized for being one of the most desirable places in all of California to live, work, recreate, and raise a family. Located in between Los Angeles and Santa Barbara in Ventura County, Thousand Oaks is nestled against the Santa Monica Mountains and has over 15,000 acres of natural publicly owned open space located within the City's boundaries.

+ The Director Position

Bridges Charter School is seeking a highly qualified and fully credentialed administrator with experience as a teacher, K-8 Administrator, or charter school leader to serve as the Director. Anticipated start date is July 1, 2017, or sooner if possible.

Momni Café, LLC Consulting has been engaged as the consultant in the search for outstanding candidates. The consultant will assist the board in identifying and screening candidates. Candidates will demonstrate the following characteristics:

A COLLABORATIVE LEADER with a proven ability to build trust, promote a positive climate, and foster productive, respectful relationships: The leadership style and performance record of the candidate must demonstrate strong relationship skills with all school stakeholders, including staff, parents, students, and governing board. He/she will have high standards and expectations, be accountable, and be a visible, active participant in the school community. The leader's track record will demonstrate an ability to support, mentor, and inspire others' capabilities and performance. The future Director will be open to and inclusive of new ideas, and can be described as a compassionate, inspiring and effective leader able to make difficult decisions in a timely and thoughtful manner.

AN EXCELLENT COMMUNICATOR who recognizes the partnership of staff and community as the voice of the school: The successful candidate will be an honest leader who is accessible, possesses exceptional listening skills, and can communicate clearly with all stakeholders both verbally and in writing. He/she will be a team member who considers the ideas of others, is approachable by all, and practices an open door policy. The Director will have experience in developing a communication system which is timely and consistent; will encourage feedback and input; and is transparent and inclusive of the *entire* school community.

AN INSTRUCTIONAL LEADER with a progressive approach to education, is passionate about the teaching/learning process and promotes the importance of integrating the whole child philosophy throughout the instructional program: Top applicants will demonstrate a deep understanding of curriculum and instruction with current knowledge of 21st century skills, Common Core standards, and CAASPP assessments. He/she will excel in instructional coaching, and have the knowledge and ability to lead professional development to ensure a rigorous, child-centered curriculum, articulated and implemented across all grade levels, with school-wide academic, social, and emotional accountability.

MANAGEMENT SKILLS with a track record and proven performance in all facets of school administration, including curriculum, employee evaluation, fundraising, instruction, facility management, school finance (LCFF/LCAP), personnel, California education and charter law, grant writing and strategic planning: The candidate must demonstrate the ability to make informed decisions, organize, prioritize, implement actions, and instill trust in his/her leadership. The leader will ensure an open, transparent budgeting process through the use of the LCAP. He/she must be an advocate for charter schools, able to recruit and maintain highly qualified staff, be highly effective in multiple roles, and maintain an effective, safe, and nurturing school environment.



PROFESSIONAL EXPERIENCE

Required:

- Successful classroom teaching experience
- Site based administrative experience, preferably at the elementary/middle level
- CA Administrative Services credential

Strongly Preferred:

- Master's degree
- Elementary level classroom teaching experience
- Experience working with a governance or non-profit board
- Charter school experience
- Fundraising and marketing experience

APPLICATION PROCESS

When submitting your application, include the following:

- A completed application form
- Cover letter outlining qualifications, experience and reasons for interest in the position
- Current resume
- 4-5 current reference letters describing performance in previous or current position
- Certificates, licenses and academic transcripts indicating degrees

All items must be received by the closing date, April 3, 2017 at 5:00 pm. Candidates are asked not to contact Bridges board members directly. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible, however, Bridges complies with the California Public Records Act. In the final process, one or more members of the Board of Directors may visit the district or school where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

SELECTION TIMELINE

- Application closing date: April 3rd, 5:00pm
- Interview finalists selected by April 7th
- Candidate interviews: April 19th & 20th
- Selection of new Director by the end of April
- Desired start date by mutual agreement, no later than July 1, 2017

*Bridges will offer a compensation package that is competitive & negotiable, commensurate with experience

Please submit all application materials to:
Momni Cafe LLC
P.O. Box 1852 West 11th St. Suite #470
Tracy, CA 95376

Questions and/or requests for application materials can be made to Kathleen Daugherty kathleen@momnicafe.com, 844-426-6248 or Michele Schuetz Michele@momnicafe.com